



CURRICULUM VITAE - EDUCATION

Jindřich Bláha



INVESTICE DO ROZVOJE VZDĚLÁVÁNÍ

**Výukový materiál zpracován v rámci projektu
EU peníze školám**

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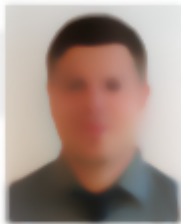
- Registrační číslo projektu: CZ.1.07/1.5.00/34.0229
- Šablona: II/2
- Č. materiálu: VY_22_INOVACE_10
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- Tematická oblast: Reálie pro cestovní ruch

ANOTACE:

ŽÁCI JSOU SCHOPNI NAPSAT PROFESIONÁLNÍ STRUKTUROVANÝ ŽIVOTOPIŠ, VYVARUJÍ SE TYPICKÝCH CHYB PŘI JEHO PSANÍ. ZNAJÍ REÁLIE VZDĚLÁVACÍCH SYSTÉMŮ ANGLICKY MLUVÍCÍCH ZEMÍ A PROBLÉMY V PŘEPISU KVALIFIKACE DO ANGLICKÉHO JAZYKA.



EDUCATION

Ing. John Doe john.doe@company.com (+44) 123 456 789	
Personal information	
1. Current address	123 Main Street, London, UK, W1A 1AA Tel: 020 1234 5678 E-mail: john.doe@company.com • I have a valid UK driving licence (category B) • I am a registered voter in the UK • I have a valid passport (expiry date: 12/31/2025) • I have a valid credit card (Visa)
2. Previous addresses	456 High Street, London, UK, E1 1AA Tel: 020 9876 5432 E-mail: john.doe@company.com • I have a valid UK driving licence (category B) • I am a registered voter in the UK • I have a valid passport (expiry date: 12/31/2025) • I have a valid credit card (Visa)
Skills and qualifications	
3. Education and training	University of London, London, UK BSc in Computer Science 1998 - 2002

2. Work experience and activities	
1. Current employment	Company Name 123 Main Street, London, UK, W1A 1AA Tel: 020 1234 5678 E-mail: john.doe@company.com Position Software Engineer 2018 - Present
2. Previous employment	Company Name 456 High Street, London, UK, E1 1AA Tel: 020 9876 5432 E-mail: john.doe@company.com Position Software Engineer 2015 - 2018
3. Freelance work	Company Name 789 Main Street, London, UK, W1A 1AA Tel: 020 1234 5678 E-mail: john.doe@company.com Position Freelance Software Engineer 2019 - Present
4. Other activities	Activity Name 123 Main Street, London, UK, W1A 1AA Tel: 020 1234 5678 E-mail: john.doe@company.com Position Volunteer 2020 - Present
REFERENCES	
1. Referee name	Referee name john.doe@company.com



- Do not put there every school you have ever attended. Name of your elementary school does not mean anything to HR department of your potential employer.
- Just write down your most recent and important education. Remember that sometimes less is more – some people may be considered overqualified.

potential = potenciální
recent = nedávný
overqualified = překvalifikovaný

DISCUSS: When can you be
overqualified?



EDUCATIONAL SYSTEM AND PHRASEOLOGY



- ELEMENTARY SCHOOL (Primary school)

- The first stage of academic education (**Základní škola**) – not necessary in your CV.



- HIGH SCHOOL (Secondary school)

- Does not mean **vysoká škola**!!! – it is **střední škola**
- In the UK and US it is not so common to attend specialized high schools as in our part of Europe
- If you study **gymnázium** in the Czech Republic and you want to say it in English, do not use *gymnasium* (*gym*) – this means **tělocvična**

Example form for a CV:

Gymnázium Voděradská, Prague 10 (high/secondary school)



GRAMMAR SCHOOL – to describe Czech **gymnázium** you can use this word, which in the UK means selective state-funded schools.

In the US, the meaning of the expression is quite different and refers to some elementary schools¹⁾

Selective = výběrový

State-funded = státem financovaný



- **MATURITA** is a school-leaving exam recognized by many European countries.
- It can be compared to *the General Certificate of Education Advanced Level* in the UK, which is familiarly known as **A-LEVEL**. There are no university entrance exams so the results of your A-LEVEL are important
- A-LEVEL is a higher level of British school-leaving exam GSCE.
- In the US, good **SAT** (the Scholastic Aptitude Test or Scholastic Assessment Test) scores are required by universities.



COLLEGE X UNIVERSITY

- **UNIVERSITY** is a broader term. More colleges can be part of a single university.

E.g., at The University of Texas of Austin, you can study College of Education or College of Liberal Arts ²⁾

- In the US, the meaning of these two words is similar but in the UK, **COLLEGE** can mean **secondary school** education.



PHRASES AND TERMS:

- MAJOR = hlavní obor studia
- MINORS = vedlejší obor studia

„Co studuješ za obor?“ = “What is your major?”

„Co jsi se naučil na univerzitě?“ = What have you learned **in college?**/ **at university**“ AmE/BrE

„Po maturitě jsem šel...“ = „After **the finals**, I went to... (finals = obecná fráze – závěrečné zkoušky)“



- GRADUATE = *v.* maturovat (pouze v AmE!),
promovat / *n.* ten, co maturoval, promoval
- GRADUATION = promoce

Graduate from high school, Graduate from college

*I am a **graduate** of Yale University*

*Next year, I'm going to **graduate** in science*



- UNIVERSITY DEGREE = vysokoškolský titul
- BACHELOR'S DEGREE (undergraduate studies)
obdoba českého bakalářského studia, většinou 4 roky;
např. **BA** (Bachelor of Arts)
- MASTER'S DEGREE (graduate studies)
obdoba českého magisterského studia; **MA**, **MBA** (Master of Business Administration), **M.Sc** (Master of Science)
- LOWER DOCTORATE – nižší doktorát; **PhD/DPhil**
- HIGHER DOCTORATE – vyšší doktorát, obdoba českých docentů a profesorů; **DSc/DLitt**
- **M.D.** (Medical doctor) – doktor medicíny

a master's degree in English literature



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